

Dear Exhibitor,

Tax Update

The sales tax and room tax for Las Vegas is going up on July 1, 2009. The sales tax will go up to 8.1% and the room tax for Clark County will increase to 12%.

For more information please see the link below.

<http://tax.state.nv.us/>

Click on the hyperlink: 2009 Legislative Tax Changes.

All PES online forms have been updated to reflect the new rates.

Targeted Floor Plans

Target dates for all inbound and outbound freight have been assigned to each PACK EXPO Las Vegas exhibitor for installation (move-in) and dismantle (move-out) of display material, equipment and machinery at the Las Vegas Convention Center.

The floor plans are color coded to indicate the freight receiving target date assigned to each booth. Adhering to your assigned target date will save time and help insure an efficient move-in for your company.

[Central Hall Inbound Target Plan](#)

[Central Hall Outbound Target Plan](#)

[Lower South \(S1\) Inbound Target Plan](#)

[Lower South \(S1\) Outbound Target Plan](#)

[Lower South \(S2\) Inbound Target Plan](#)

[Lower South \(S2\) Outbound Target Plan](#)

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Discount Deadline

Mark your calendar!

The Discount Deadline for ordering services is **Monday, August 24, 2009**. When you order by this date, you will receive 30% off the published prices on most services.

Newsletter Schedule

Monday, June 8th

Password

Online Ordering

Instructions

Tuesday, June 9th

Stimulus

Program

Information

[Upper South \(S3\) Inbound Target Plan](#)

[Upper South \(S3\) Outbound Target Plan](#)

[Upper South \(S4\) Inbound Target Plan](#)

[Upper South \(S4\) Outbound Target Plan](#)

****Please note that the floor plans currently posted are as of May 29, 2009. Updated floor plans will be posted to these locations the week of July 6th. Floor plans will be updated periodically as changes to booths and target dates are processed. If you have any questions, please contact your Customer Account Manager.***

The following tips will help you understand and use these floor plans and the freight target program:

- To determine your assigned target date and time, find your booth number and match the color to the key.
- **This target time is when your carrier is required to check-in at the Marshalling Yard only. Actual unloading can take many hours. Target dates apply to machinery and display materials only.**
- Carpet and utilities are anticipated to be laid by your target date and time. Due to logistical changes at showsite, PES guarantees to have these items in place by the end of the day on your targeted move-in date.
- The Marshalling Yard will open at 5:00 am during the inbound and 4:00 am during the outbound. The Marshalling Yard will remain open until 3:00 pm during both the inbound and outbound.
- If your carrier checks in any later than your allotted target time, they must wait until scheduled vehicles are unloaded first, thus increasing your chances for over-time charges.
- For outbound shipments, your assigned target is the day your freight is to be removed from the exhibit hall. All vehicles will be handled on a first-come first-served basis. Vehicles must check in prior to 2:00 pm on their assigned target date.
- Exhibitors with an outbound target date of Saturday, October 10, 2009 must have their trucks checked in by 9:00 am.

Your carrier must arrive at the Las Vegas Convention Center Marshalling Yard and the driver must check-in to receive an unloading/loading ticket and a window card prior to your designated target date/time to guarantee same day unloading/loading.

Please note

All drayage/material handling is included in your space rate, provided your shipment/truck checks in at the Las Vegas Convention Center Marshalling Yard by 2:00 pm on your assigned-targeted move-in date and time. A special assessment will apply to off-target shipments (inbound only) and advance warehouse shipments.

Tuesday, June 16th

Exhibiting Packages

Modular Booth

Rentals

Custom Exhibits

Tuesday, June 23rd

Definition of

Targets and

Move In/Out

Schedules

Official Carrier

Listing

Tuesday, July 7th

Labor Ordering

and Procedures

Island and

Peninsula Drape

Ordering

Tuesday, July 14th

Stimulus

Deadline

Reminder

Carpet

Standard and

Custom

Furniture

Cleaning

Tuesday, August 4th

CAM Intro and

Contacts

Tuesday, August 11th

Discount

Those exhibitors who advance-ship their display material, equipment or machinery to the Advance Warehouse or by Kuehne and Nagel Freight Forwarders will have their material automatically delivered to their booths on the assigned target date. Delivery of these items may take several hours. PES anticipates all warehouse freight to be delivered by 2:00 pm on your target date.

Need to change your target?

If your company cannot adhere to the scheduled inbound and/or outbound dates as assigned, please send an e-mail request for a date change to PACK EXPO Services by September 18:

jroche@packexposervices.com

PACK EXPO Services

2720 River Road, Suite 152

Des Plains, IL 60018

PACK EXPO Services **cannot** guarantee that your scheduled date can be changed; however, they will try to accommodate your needs. PACK EXPO Services will notify the exhibitor in writing if their target date change has been approved.

Official Freight Carriers

Airways Freight - Airfreight and Small Package Carrier

<http://www.airwaysfreight.com/>

YRC - Common Carrier

<http://www.yrc.com/>

J&J - Common Van Carrier

Phone 312.225.3323

Kuehne and Nagel - International Shipments

<http://www.kn-portal.com/>

OR email robert.rodriguez@kuehne-nagel.com

Deadline

Reminder

Smart City

Lead Retrieval

Aramark

EACA

Utility Plans

Tuesday, September 2nd

Warehouse

Information

Marshalling Yard-

Maps and Info

Tuesday, September 8th

Move In Tips and

Facts

Tuesday, September 15th

MHA Procedures

Empties

One Time Spot

Warehouse

Closing Date

Tuesday, September 22nd

Service Center

Locations

Business Center

Locations

Virtual Service

Center

FSR Info

Labor Procedures

Material Handling

Procedures

Quick Links

Please feel free to contact us if you have any questions regarding PACK EXPO Las Vegas 2009, simply contact our Customer Account Management team for assistance at 972-751-9400 or via email at the addresses below. We look forward to working with you.

Sincerely,

Your PACK EXPO Services Team

Central Hall (Booths 100-4899)

Pes.packcentral@packexposervices.com

South Hall - PACK EXPO (Booths 4900-6099)

Pes.packsouth@packexposervices.com

South Hall - PROCESS EXPO (Booths 6300-7499)

Pes.process@packexposervices.com

South Hall - CPP EXPO (Booths 5549-6099)

Pes.cpp@packexposervices.com

[PES Online Service Center \(Click to order online or for e-forms.\)](#)

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[Experient](#)

[Aramark](#)

[EAC Registration](#)