

Dear Exhibitor,

Welcome to PACK EXPO 2009! At PACK EXPO Services, it is our intention to provide you with the resources necessary to have a smooth and successful show. For this reason, we are providing you with this and future issues of the **PACK EXPO Services Newsletter**. Each newsletter will contain helpful tips and information that will assist you in your show coordination (*See sidebar for tentative Newsletter schedule and contents*).



PACK EXPO Services (PES) is proud to offer you the convenience of ordering your services online. Our online ordering system is available 24 hours a day, 7 days a week.

With cyberservices, you will be able to place orders up to and during the event. An **Account Summary** allows you to view all services ordered to date, subtotaled by service for easy budgeting. Our **Freight Status** provides warehouse and showsite freight receiving information. **Customer Service** provides the direct contact information for your assigned Customer Account Management Team. You can also download and print the **Exhibitor Service Manual**.

**When your order is completed before Monday, August 24, you will receive a 30% discount off the published prices on most services.**

Please follow these steps to log in:

- Go to [PES Online Service Center](#)
- Click on **Order Services**
- Enter your Password
  - **Password: «actWebPswd»**
- **Orientation** may be required. Once the orientation is set, click on **Continue** to begin ordering services. Select **Add Item** to begin.

**\*Please note that in an effort to be green, only a small number of manuals will be printed this year. Individual forms are available online.** To request a printed manual, please contact PMMI at 703-243-8555 and ask for the Show Department or email to [expo@pmmi.org](mailto:expo@pmmi.org).

You may also order services by faxing completed order forms to 972-751-9500.

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## Discount Deadline

Mark your calendar!

The Discount Deadline for ordering services is **Monday, August 24, 2009**. When you order by this date, you will receive 30% off the published prices on most services.

## Newsletter Schedule

Monday, June 8th

Password

Online Ordering

Instructions

Tuesday, June 9th

Stimulus

Program

Information

Tuesday, June 16th

Exhibiting Packages

Modular Booth

Rentals

Custom Exhibits

*\*Your password is only valid for this event. If you have a third party managing this activity for you, let us know and we will provide a separate password for them.*

## Other Services

There are a few basic services that are not managed by PES, including:

Housing - Please call the Housing Office at 703-205-0480

Lead Retrieval - Please call Experient at 800-787-0475

Food Service - Please call Aramark at 702-943-6910 or toll free at 800-CATER-11 (800-228-3711)

EAC Registration - Please call EACA at 541-317-8768

**\*For questions about Registration, Badges or Show Rules and Regulations, please contact the PMMI Show Department at 703-243-8555 or email to [expo@pmmi.org](mailto:expo@pmmi.org).**

## Only Vegas



offer.

Visit [www.visitlasvegas.com](http://www.visitlasvegas.com) and explore the countless options the City of Las Vegas has to

Please feel free to contact us if you have any questions regarding PACK EXPO Las Vegas 2009 at 972-751-9400 or via email to the addresses below. We look forward to working with you.

Sincerely,

Your PACK EXPO Services Team

**Central Hall (Booths 100-4899)**

[Pes.packcentral@packexposervices.com](mailto:Pes.packcentral@packexposervices.com)

**South Hall - PACK EXPO (Booths 4900-6099)**

Tuesday, June 23rd

Definition of  
Targets and  
Move In/Out  
Schedules  
Official Carrier  
Listing

Tuesday, July 7th

Labor Ordering  
and Procedures  
Island and  
Peninsula Drape  
Ordering

Tuesday, July 14th

Stimulus  
Deadline  
Reminder  
Carpet  
Standard and  
Custom  
Furniture  
Cleaning

Tuesday, August 4th

CAM Intro and  
Contacts

Tuesday, August 11th

Discount  
Deadline  
Reminder  
Smart City  
Lead Retrieval  
Aramark

[Pes.packsouth@packexposervices.com](mailto:Pes.packsouth@packexposervices.com)

**South Hall - PROCESS EXPO (Booths 6300-7499)**

[Pes.process@packexposervices.com](mailto:Pes.process@packexposervices.com)

**South Hall - CPP EXPO (Booths 5549-6099)**

[Pes.cpp@packexposervices.com](mailto:Pes.cpp@packexposervices.com)

EACA

Utility Plans

Tuesday, September 2nd

Warehouse

Information

Marshalling Yard-

Maps and Info

Tuesday, September 8th

Move In Tips and

Facts

Tuesday, September 15th

MHA Procedures

Empties

One Time Spot

Warehouse

Closing Date

Tuesday, September 22nd

Service Center

Locations

Business Center

Locations

Virtual Service

Center

FSR Info

Labor Procedures

Material Handling

Procedures

## Quick Links

[PACK EXPO Home](#)

[Housing](#)

[Experient](#)

[Smart City](#)

**Aramark**

**EAC Registration**